

CHCA Meeting Final Minutes
June 2026 - Approved 07/14/2026

1. **Attendance** – Max Wright, Leslie Caruso, Matt McKeegan, Mary Ann Ogle, Will Pearce, Lis Rundle, Ron Sears, Brittany Smith, Adelia Joseph
2. **Review/Approve prior month's minutes** – *Leslie motion, Lis second, passed.*
3. **Treasurer's Report-Fund Balances, Revenues, Expenses, Invoices**
 - **Fund Balance**
 - Matt sent the April and May P&L reports and bank reconciliation forms for the CHCA accounts (Checking and Money Market Savings), along with the YTD P&L through May. The account balances total ~ \$22,212.
 - **Membership Drive Results to Date**
 - Matt noted that membership dues are slightly down compared to this time last year, with ~ \$286 collected this year versus ~ \$486 last year. However, it is still too early to predict where we will land, as the membership drive and 5K results over the next few months will be key indicators. Matt also shared that Courier ad sales and sponsorship revenue are comparable to last year.
4. **Trustee Dinner Recap (5.12.26)**
 - Will shared that he had a good time at the Trustee Dinner, and Leslie agreed that it went well. The group thanked Mary Ann for organizing the event. The group discussed moving the dinner from May to August to improve attendance, based on feedback from neighbors that May is a challenging time of year, particularly due to school activities. Matt noted that membership drive packets could still be distributed in May with the Courier.
5. **Scholarship Awards Ceremony Recap (5.21.26)**
 - Will attended the scholarship awards ceremony and shared that he was honored to present awards to the six industrious and community-minded recipients.
6. **Next Courier ~ Target Date for Publication**
 - Will noted that the printer acknowledged receipt from Kate last Friday, and we should hear back shortly regarding the publication date of the next Courier. Will confirmed that he will handle delivery, and Leslie will manage sorting. Will also shared that this issue would include another call for volunteers to help boost participation in the Fourth of July event, and that Alan will republish the SignUpGenius link.
7. **Upcoming Events**
 - **Neighborhood Garage Sale (June 13th)**
 - Leslie asked the group to confirm whether the garage sale event scheduled for the upcoming weekend is on track. Will said he believes it is and noted that Rachael has sent a SignUpGenius and the sale locations to both him and Alan. CyMack will provide maps and signage. Will noted the event details will be available on the website and confirmed that Alan has already posted information about the Volunteers of America truck on Facebook.
 - **Fourth of July (Saturday, July 4th)**
 - a) **Volunteer recruitment**
 - b) **Protocol for Interacting with Attendees/Guests**
 - c) **5K Race**
 - d) **Kiddie Parade**
 - e) **Events starting at 10:30 am**

- + **Lasting Impressions (Tents, Tables, Chairs)**
- + **Cool Cats (Bounce House, Water Slide, Dunk Tank, Face Painting)**
- + **Volunteers for Garden Hoses as part of Set Up**
- + **DQ providing treats for guests**

- The group discussed the upcoming Fourth of July event and noted that volunteer sign-ups are currently about 50% filled. Ron proposed creating yard signs to recruit additional volunteers and asked where to find photos. Will suggested using photos from past events available on the website. Several attendees expressed willingness to display signs in their yards.
- Leslie shared that she created a protocol for CHCA volunteers outlining expectations for interacting with attendees to ensure events remain respectful and welcoming. She asked how best to share the protocol with volunteers. Will suggested laminating and publicly displaying it on the Shelter House door alongside existing signage, and the group agreed that the language could also be incorporated into future SignUpGenius communications. The group confirmed that any issues with attendees at the Fourth of July event should be escalated to Alan.
- Matt noted that he has not received an update on the 5K but confirmed that the race entry fee remains \$30. Mary Ann reported that the kiddie parade is on track, with three judges secured and two more needed. She also noted that the start time will be 10:15 a.m. this year to allow additional time for participants to get organized.
- The group confirmed that Amanda has secured vendors, and Leslie arranged for Dairy Queen to provide treats in place of Kona Ice. The group thanked Leslie and Dairy Queen and expressed excitement. While it could not be confirmed during the meeting, the group believes Alan had previously arranged for the Boy Scouts to provide hot dogs and water.
Alan later confirmed via email that the Cub Scouts will be selling food and water.
- Will confirmed that he and Mary Ann will provide hoses, and Will will ensure the duck pond is set up and filled.
- Ron said he will try to reduce the number of volunteers in a few areas (artifacts and buttons) and may be able to manage the planes himself. He also confirmed there will be a poster, noting this will be the 80th CHCA Fourth of July celebration, the 81st year of CHCA, and the country's 250th anniversary milestone.
- Lis asked about the "obstacle course" listed on the sign-up sheet, but the group was unsure. Leslie will follow up with Amanda regarding the soda and lollipop tree to confirm whether any support is needed.
Alan later confirmed via email that the event will include an Obstacle Course.
- The group confirmed that Alan will oversee on-site activities for the event and will serve as the primary point of contact, with others copied on communications.

8. New Business

- The group expressed enthusiasm for the book signing and reading event featuring local neighborhood author Sharyn Talbert, scheduled for August 1st at the Shelter House. Will noted that while Sharyn will not be permitted to sell books at the Shelter House, she will be signing them and offering a reading. Leslie added that she greatly enjoyed Sharyn's previous reading.

9. Public Comments

- Ron and Mary Ann discussed CHAT's recent initiative to distribute community ballots to ~832 Colonial Hills households regarding the proposed apartment complex on the Boundless property.

10. Adjourn- Mary Ann motion, Will second.